Data Dictionary

**Address Format** = [(Sub-Premise) + Address Number | Address Number + (Sub-Premise)] + Street Name + Suburb + City/Town + (Sub Administrative Area) + Administrative Area + Post Code + Country

**Residential Address** = Address Format

**Postal Address** = Address Format

Address Format Data Table

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Data Element | Description | Data Type | Length/Format | Example Data |
| Sub-Premise | Specific identifier for townhouses and apartments | String | 15 characters | B (23-B), 2 (102-2), Building 1 |
| Address Number | Numeric identifier of donor’s residence | String | 10 characters | 23 102 |
| Street Name | Donor’s street name and street type | String | 25 characters | Kirinari St. (Aus) Fifth Avenue (Manhattan, US) |
| Suburb | City district | String | 25 characters | Bruce |
| City/Town | City or town donor is from | String | 40 characters | Canberra London |
| Sub Administrative Area | Donor’s county, or district | String | 50 characters | Cheshire (England) San Diego County (US) |
| Administrative Area | Donor’s state, province, or region | String | 50 characters | NSW Australian Capital Territory |
| Postal Code | Donor’s postal code or zip code | String | 15 characters | 2601 (Australia) M3B 3S2 (Canada) |
| Country | Nation where donor resides | String | 60 characters | Australia  England |

**Donor Information** = Donor Title + First Name + Last Name + Email + (Secondary Email) + 1{Phone Numbers}\* + Residential Address + Postal Address

Donation Information Data Table

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Data Element | Description | Data Type | Length/Format | Example Data |
| Title | Form of addressing donor | String | 10 Characters | Mr. Mrs. |
| First Name | Person’s given name | String | 50 Characters | Bob Shalissa |
| Last Name | Person’s surname | String | 50 Characters | Jones Smith |
| Email | Unique identifier for an email account | String | 320 Characters | johnsmith@gmail.com |
| Secondary Email | Second email for security reasons | String | 320 Characters | Johnsmith2@gmail.com |
| Phone Number | Phone number including country and area code | String | +###-###-###-#### | +49-89-636-48018 |
| Residential Address | Where donor is currently living | Data Table | [(Sub-Premise) + Address Number | Address Number + (Sub-Premise)] + Street Name + Suburb + City/Town + (Sub Administrative Area) + Administrative Area + Post Code + Country | 74 Chandler St, Belconnen Canberra ACT 2617, Australia |

**Registration Information** = Username + Password

**Log-In Details** (Is linked to the Donor Information) = Username + Password

**Non-Payment Information** = Registration Information + Donor Information

Log-In Details & Registration Information Table

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Data Element | Description | Data Type | Length/Format | Example Data |
| Username | Identification used for donors | String | 20 characters | JohnSmith13 |
| Password | String of characters required to access system | String | 50 characters | Password123 |

Card Payment = Card Holder Name + Card Number + Date of Expiration + CVV

Direct Debit = BSB + Account Number + Account Name + Transaction Description

Payment Information = [Card Payment | Direct Debit]

Card Payment Data Table

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Data Element | Description | Data Type | Length/Format | Example Data |
| Card Holder Name | Who owns the card | String | 110 digits | Mr John Smith |
| Card Number | Number that identified card owners account | Integer | 12-19 digits | 5555 1234 5678 9000 |
| Date of Expiration | When card expires | String | ##/## | 12/20 |
| CVV | Card’s security code | Integer | ### | 123 |

Direct Debit Data Table

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Data Element | Description | Data Type | Length/Format | Example Data |
| BSB | Is a six-digit number that is used to identify bank and branch | Integer | 6 digits | 033088 |
| Account Number | Code which identifies the bank account | Integer | 8 digits | 12345678 |
| Account Name | Name of the person who owns the bank account | String | 110 digits | Mr John Smith |
| Transaction Description | For what reason is this money being sent | String | 150 characters | This transfer is for buying me food the other day |

Donation Choice = Donation Amount + [(Merchant Fee) | Merchant Fee] + (Administrative Fee) + Program Choice + Region Choice + (Recurring Donation)

Donation Choice Data Table

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Data Element | Description | Data Type | Length/Format | Example Data |
| Donation Amount | Donor can choose from pre-set amounts or a custom amount | Float | 50 digits | $10, $20, $50, $100, $1000, $75.25 |
| Merchant Fee | An optional or required processing fee depending on the card company | Float | 20 digits | $5, $0.50 |
| Administrative Fee | An optional fee used to cover admin costs. | Float | 20 digits | $5, $0.50 |
| Program Choice | The donor can choose from a list of programs to pledge | String | 30 characters | Emergency Relief, Orphan Aid |
| Region Choice | The donor can choose from a list of regions to where the program donation will go to | String | 30 characters | Syria, Ethiopia, Fiji |
| Recurring Donation | The donor can choose if their donation will be recurring and if so, if it will recur monthly or yearly |  |  | One-Off, Monthly, Yearly |

Required Info = [Registration Info | Log-In Details] + Donation Choice + Payment Information

Invoice = Unique Invoice Number + Donor Details + Date of Invoice + List of Each Individual Donations + Donation Total

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Data Element | Description | Data Type | Length/Format | Example Data |
| Unique Invoice Number | A number that uniquely identifies each invoice | Integer | 50 characters | No.398523 |
| Donor Details | Prefills the donor details required for the invoice | String | 110 characters | Mr John Smith |
| Date of Invoice | The date of which the invoice was sent | Date | YYYY-MM-DD | 2020-04-10 |
| List of Each Individual Donations | Lists all the Individual Donations which the donor made including the Program, Region, Donation Amount, and Recurrence |  |  | Emergency Relief, Syria, $10, Monthly  Orphan Aid, Ethiopia, $20, One-Off |
| Donation Total | Sum of all the individual donations which the donor made | Float | 50 digits | $30 |